



Race Officials Courses 2012

Course Details	Date of Course	Duration of Course	Venue	Cost	
				SSE Members	SSE Non Members
Level 2 Race Official	Sat 3 rd & Sun 4 th March 2012	2 Days	SportPark Loughborough	£25.00	£40.00
Race Secretary Course	Sunday 4 th March 2012	1 Day	SportPark Loughborough	£15.00	£30.00
Calculations Course	Sunday 4 th March	1 Day	SportPark Loughborough	£15.00	£30.00

*Please note courses can be subject to cancellation 7-14 days prior.

Refreshments will be available during the day and a buffet lunch will be provided. If you have any special dietary requirements, please note it on your application form.

Overnight accommodation can be booked at The Link Hotel (opposite SportPark) www.linkhotelloughborough.co.uk/

Junction 23 M1 New Ashby Road, Loughborough, Leicestershire LE11 4EX
01509 211 800

Alternatively, there are a selection of rooms available at www.laterooms.com.

Further details and confirmation of places will be sent once your application and payment has been received.

Level 2 Training includes:

- Understanding Courses
- Role of Chief Gate Judge
- Role of Chief of Race
- Roles of referees. (Referee: Start Ref; Finish Ref)
- Role of Race Secretary overview (Covered in detail in Race Secretary Course.)
- Role of the Jury
- Course inspection

Race Secretary Training includes:

- Pre- Race organisation: when to start, what to do etc
- Paperwork: All necessary paperwork for running a race, invitations & bulletins,
- Online entries and adding postal entries to the online system
- Race day: What to expect and what is expected of you
- Post- Race: What you need to do after everyone else has finished!

Cals Training includes:

Pre race set up

- Setting up Ski Pro to the correct configuration for the various race formats used by SSE
- Entering logo's etc into Ski Pro for the results
- Entering competitors: Doing the draw; Producing start lists etc.

On the Day

- Adding competitors on the day
- Dealing with DNS's
- Using Ski Pro with time of day timing (where the timer device enters each competitor's time) or manually inputting times from older timing systems during the race.
- Entering DNF's and DSQ's from the protocol.
- Producing 2nd/3rd run Start lists
- How to calculate a backup time and then inputting it into Skipro.

Results

- Producing results in the format required for SSE races. The results format required by the TD
- Sending results for publication onto Britski. Producing results for Prize Giving



Race Officials Course Application Form

Please tick Course required;

Race Secretary Course	Calcs Course	Level 2 Course

Full Name.....

Address.....

.....

SSE Registration Number.....

Club/Organisation.....

Home Phone number.....

Mobile Phone number.....

Email address.....

Any Special Dietary Requirements.....

Please post form with cheque with full payment made payable to: **Snowsport England**

To:

Mr Piet Van Kempen

46 Bushmead Road, Eaton Socon, St Neots, Cambs

PE19 8GR